

## Parent Forum – 23/3/23

### Minutes

*Present: LL, NP, LB, LJ, LS, JG*

*Agenda item: Transitions*

- LL suggested transition packs that could introduce the children to their class team in preparation for transition to a new class
- LJ suggested that
- LS suggested fact files for the children about class staff prior to transition week e.g. 'thinks you need to know about me'
- JG suggested something visual for over the summer holidays
- LL suggested a teacher letter following transition week. Class overviews could be shared in preparation for the new school year.
- NP to create template for letter.
- LL queried when Meet the Teacher could happen and asked if this would be better in summer.
- All parties agreed that this would be more useful in transition week.
- LL queried timings of this and attendance of children.
- All discussed having at around 2.30pm, and held more like a family learning.  
*Could it be the week before and fact files begin there?*

*Agenda item: Prospectus*

- Shared the 23/24 prospectus and asked for feedback.
- LJ queried if all staff photos are on the school website. LL considering this for the pastoral team.
- LS asked if more information could be there on Arbor.
- LL to add details of Facebook and Twitter.

*Agenda item: Home-school agreement*

- LL explained that this is now on Arbor and is an annual check. LL suggested have iPads ready to complete this at the 'Meet the Teacher' session.
- Discussed children selecting a piece of work they're proud of at the end the school year to share and take home to keep.
- LL suggested a celebration day at the end of the year where the reflect on work e.g. *This year I'm most proud of, This year I've improved in... etc*
- LL suggested a celebration session for the final week to share this work
- LS suggested further advertising and celebrating the partnerships we build with parents

*AOB:*

- LS raised that some parents have shared that children aren't given much breakfast in breakfast club and queried if this could be more substantial such as cereal. LS suggested the Kelloggs breakfast fund.
- LS queried when school photos are happening. LL informed her of the times.