



St Mary & St Thomas

Church of England Primary School

Executive Principal: Mrs. Kirsty Haw B.Ed (Hons)
Headteacher: Mrs. Lyndsey Lewis BA (Hons), M.A.



6 February 2019

Dear Parent(s)/Guardian(s)

Parent Governor Vacancies

We have a vacancy for a parent governor which we need to fill as soon as possible.

The Local Governing Body has a strategic role in the management of our school. Responsibilities include:

- Ensuring the long term strategic goals and the vision for the school are being met
- Ensuring high standards of achievement for every child
- Ensuring school finances are spent in the right places
- Recruiting staff

Parent governors are welcomed as valued members of the team and play a vital role in ensuring the Local Governing Body has parental insight into decision making.

We feel sure that there are parents prepared to take on this important role and give their time and commitment to helping us to continue to improve the school's performance.

Training is available for all newly appointed Governors, and there is an expectation that you will attend these induction sessions within the first year of your appointment.

If you think you have the time, skills and expertise to join our Local Governing Body, please complete the nomination form attached and return to school by 12pm on (Monday 4th March). You can also email your nomination to stmarythomas@three-saints.org.uk, please put 'Parent Governor Nomination' in the subject. Nominations received after this date will not be accepted. Please provide a statement about why you would like to become a governor in no more than 100 words.

If there are more nominations than vacancies, an election will be held. All parents will be sent a voting paper with your name and statement and be asked to vote.

If you have any questions or would like an informal conversation about the role of a governor, please contact the headteacher/chair in the usual way via the school office.

Yours sincerely

Headteacher

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Parent Governor Nomination Form

Name:

Name(s) child/children:

Class / Year Group(s):

I would like to stand for nomination as a parent governor.

Signed:

Date:

Statement (maximum 100 words):

Please return this form no later than 12pm on *Monday 4th March*

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Barton Close, St Helens, Merseyside, WA10 2HS
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Registered in England 9626002





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To qualify to become a member of the Local Governing Body, you must ensure that the following disqualifications do not apply to you:

68. No person shall be qualified to be a Director unless he is aged 18 or over at the date of his election or appointment. No current pupil or current student of any of the Academies shall be a Director.

69. A Director shall cease to hold office if he becomes incapable by reason of illness or injury of managing or administering his own affairs.

70. A Director shall cease to hold office if he is absent without the permission of the Directors from all their meetings held within a period of six months and the Directors resolve that his office be vacated.

71. A person shall be disqualified from holding or continuing to hold office as a Director if: (a) his estate has been sequestered and the sequestration has not been discharged, annulled or reduced; or (b) he is the subject of a bankruptcy restrictions order or an interim order.

72. A person shall be disqualified from holding or continuing to hold office as a Director at any time when he is subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986 or to an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order).

73. A Director shall cease to hold office if he ceases to be a Director by virtue of any provision in the Companies Act 2006 or is disqualified from acting as a trustee by virtue of section 178 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision).

74. A person shall be disqualified from holding or continuing to hold office as a Director if he has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which he was responsible or to which he was privy, or which he by his conduct contributed to or facilitated.

77. A person shall be disqualified from holding or continuing to hold office as a Director where he has, at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 178 of the Charities Act 2011.

78. After the first Academy has opened, a person shall be disqualified from holding or continuing to hold office as a Director if he has not provided to the chairman of the Directors a criminal records

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certificate at an enhanced disclosure level under section 113B of the Police Act 1997. In the event that the certificate discloses any information which would in the opinion of either the chairman, or the Chief Executive Officer confirm their unsuitability to work with children that person shall be disqualified. If a dispute arises as to whether a person shall be disqualified, a referral shall be made to the Secretary of State to determine the matter. The determination of the Secretary of State shall be final.

79. Where, by virtue of these Articles a person becomes disqualified from holding, or continuing to hold office as a Director; and he is, or is proposed, to become such a Director, he shall upon becoming so disqualified give written notice of that fact to the Clerk.

80. Articles 68 to 74, Articles 77 to 79 and Articles 97 to 98 also apply to any member of any committee of the Directors, including a Local Governing Body, who is not a Director.

CONFLICTS OF INTEREST

97. Any Director who has or can have any direct or indirect duty or personal interest (including but not limited to any Personal Financial Interest) which conflicts or may conflict with his duties as a Director shall disclose that fact to the Directors as soon as he becomes aware of it. A Director must absent himself from any discussions of the Directors in which it is possible that a conflict will arise between his duty to act solely in the interests of the Company and any duty or personal interest (including but not limited to any Personal Financial Interest).

98. For the purpose of Article 97, a Director has a Personal Financial Interest in the employment or remuneration of, or the provision of any other benefit to, that Director as permitted by and as defined by Articles 6.5 - 6.9.

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